

**Madison-Oneida BOCES
Professional Development Request Form
Performing Arts Co-Ser**

Professional Development registration fees can be covered under the Performing Arts Co-Ser. **Membership fees, transportation, food and lodging cannot be covered under this co-ser.** Complete the form below, attach confirmation of your registration if applicable w/the cost, get the appropriate signatures and **return to Tracy Pulverenti, at Madison-Oneida BOCES. A purchase order will be issued and the invoice will need to be made out to Madison-Oneida BOCES and not the school.**

This must be done in a timely manner; general rule is 4 – 6 weeks prior to the event.

Teacher: _____

School District: _____ **Building:** _____

School Address: _____

Phone: _____ **Email:** _____

Workshop/Conference: _____

Date (s): _____ **Location:** _____

Address: _____

Registration Cost: _____

Teacher Signature: _____ **Date:** _____

Principal Signature: _____ **Date:** _____

**SCD Development Director &
Performing Arts Coordinator:** _____ **Date:** _____

Send completed form to: Tracy Pulverenti
Madison-Oneida BOCES
Staff & Curriculum Development

Or email at tpulverenti@moboces.org

For additional information, email Tracy Pulverenti or call at 315-361-5550.